

**Government of Karnataka
Department of Industries and Commerce**

**Revised Guidelines for Chief Ministers Self Employment
Generation Programme**

1. Govt. Order No. CI 134 CSC 2015, Bangalore Dated:15.10.2015

**CHIEF MINISTERS SELF EMPLOYMENT GENERATION PROGRAMME
(CMEGP)**

1. INTRODUCTION:

In the year 2014-15, Karnataka Self Employment Scheme was introduced to establish 1000 Micro enterprises in the rural areas and by investing capital up to Rs.10.00 lakhs through District Industries Centers vide Government Order No. CI 73 CSC 2014, Bangalore dated 20.09.2014.

As per the Budget Speech announcement during the year 2015-16, Karnataka Self Employment Scheme was renamed as “Chief Ministers Employment Generation Programme” (CMEGP) with few modifications in the guidelines.

But, Commissioner for Industrial Development & Director of Industries and Commerce has proposed to modify the existing guidelines, so as to encourage the self employment of rural entrepreneurs, it is desired to revise the existing guidelines for successful implementation of the scheme.

2. OBJECTIVES:

To provide all necessary assistance and facilitation for setting up Micro Enterprises by first generation entrepreneurs, groom them on the essential of conceiving new ideas, planning, building project proposal, getting them loans/subsidies under the various loan schemes from Nationalized/ Commercial banks, Regional Rural Banks so as to enable them to become self employed and create additional avenue for employment.

The scheme is to be implemented by District Industries Centre and Karnataka State Khadi and Village Industries Board

3. ALLOCATION OF TARGET:

Government will allocate the targets after examining the requirement furnished by the Commissioner Industrial Development.

4. ACTIVITIES:

All economically viable manufacturing and service activities are eligible under this scheme.

Exemption to the following 10 activities in the Annexure-2 of the Karnataka Industrial Policy 2014-19 is been provided under the scheme

- 1) Khandasari and Jaggery manufacturing Units
- 2) Photo Studios & Color processing and Instant phot printing Enterprises
- 3) Photo Copying/ Xerox Machines/ Fax Machines/ Data Entry/ Data Recovery enterprises.
- 4) Laundries including Power Laundries.
- 5) Popcorn and ice candy making Enterprises.
- 6) Coffee roasting and grinding units with less than 2 ton capacity per day
- 7) Clock and Watch/Mobile/Computer and Hardware equipments repair enterprises.
- 8) All industries of mobile nature like Tent House, Cable network, Centring works, Vermi Compost, thrasher, etc
- 9) All types of saloons, Ayurvedic spas, Natural therapy Centers etc.
- 10) Hotels and restaurants excluding outlets serving liquor, sales of Beedies/Cigarettes & other tobacco based products.

Negative List of Chief Ministers Self Employment Generation Programme is as below:

Negative list of activities of PMEGP

1. Any industry/ business connected with Meat(slaughtered),
2. production/manufacturing or sale of intoxicant items like Beedi /Pan/ Cigar/Cigarette etc., any Hotel or Dhaba or sales outlet serving liquor
3. Any industry/business connected with cultivation of crops/plantation like Tea, Coffee, Rubber etc. sericulture (Cocoon rearing), Horticulture, Floriculture.
4. Animal Husbandry like Pisciculture, Piggery, Poultry, etc.
5. Manufacturing of Polythene carry bags of less than 20 microns thickness
6. Manufacture any other item which causes environmental problems

Negative list of activities of CMEGP

1. Breweries & Distilleries of all types excluding winery
2. Fertilizer Mixing units
3. Units engaged in Re-packing of Drugs / Medicines / Chemicals, without any processing or value addition
4. All types of Saw Mills excluding manufacture of particle board/ Low Density Fiber Board (LDF)/Medium Density Fiber Boards (MDF)/High Density Fiber Boards(HDF)
5. Beedies / Cigarettes / Cigars / Gutka & Tobacco based products manufacturing enterprises.
6. Azoic / Reactive Dyes manufacturing enterprises
7. Fire Cracker manufacturing enterprises

8. Industries manufacturing and / or utilizing Ozone depleting substances
9. Cassette recording [Audio & video] enterprises
10. Cyanide Manufacturing enterprises
11. Mining and Mining Equipments
12. Lime kiln / burnt lime units
13. X-ray clinics and clinical / pathological laboratories and scanning, M.R.I. testing enterprises
14. Units engaged in manufacture of Chrysolite Asbestos (White crystal)
15. Massaging Centers
16. All industries of mobile nature like rigs, concrete/tar mixing plants/hot mix plants including site oriented industries.
17. Poultry

5. RURAL AREA:

- Any area classified as Village as per the revenue record of the State, irrespective of population.
- It will also include any area even if classified as town, provided its population does not exceed 20,000 persons as per census 2001.

6. ROLE OF DISTRICT INDUSTRIES CENTRES (DICS)/ KARNATAKA KHADI AND VILLAGE INDUSTRIES BOARD:

- DIC's and KVIB to give wide publicity to these schemes
- DIC's and KVIB to call applications from unemployed First Generation Entrepreneurs for setting up of Manufacturing and Service units and place the applications before the District Level Task Force Committee and recommend to nationalized/ commercial banks / Regional Rural Banks for sanction of composite loan.
- DIC's and KVIB to organize Entrepreneurship Awareness Programme (EAP) and Entrepreneurship Development Programme (EDP).
- DIC's and KVIB and other agencies will provide all assistance , hand holding and facilitations like loan sanctions, power sanction, approval from local bodies, allotment of plots and sheds wherever needed and ensure timely commissioning of the projects.
- DIC's and KVIB to monitor the progress on monthly basis.
- DIC's and KVIB to extend Incentives and Concessions as per industrial policy and to facilitate them to get incentives under other policies.(Excluding investment subsidy)

7. DISTRICT LEVEL TASK FORCE COMMITTEE:

- | | |
|------------------------------------|------------|
| 1) Deputy Commissioner | - Chairman |
| 2) Lead District Manager | - Member |
| 3) District Khadi Village, KVIB | - Member |
| District Development Officer, KVIB | |

- | | |
|--|--------------------|
| 4) District Employment Officer | - Member |
| 5) Representative from MSMED | - Member |
| 6) District Officer, Dr. Ambedkar Dev. Corporation | - Member |
| 7) District Officer, ST Development Corporation | - Member |
| 8) Deputy Director (KV&I), Zilla Panchayat | - Member |
| 9) RUDSETI/Respective Training Institute | - Member |
| 10) Joint Director, District Industries Centre | - Member Secretary |

The District Task Force Committee shall review the applications of First Generation Entrepreneurs and shall have the powers to sanction the exact loan required for the project and recommend the applications to various banks & it is responsible for implementation of the scheme.

8. ROLE OF FINANCIAL INSTITUTIONS:

1. To sanction and disburse composite loans to First Generation Entrepreneurs, to whom applications are recommended by District Industries Centre's / KVIB of the projects cost of Rs.10.00 lakhs. (maximum) with provision for first cycle of working capital requirement.
2. Banks have to take prior approval from the District Level Task Force Committee for sanctioning higher loans than the amount recommended by the DLTFC.
3. To recommend Interest subsidy for prompt regular repayment by the entrepreneurs of eligible units as per Industrial Policy 2014-19.

9. SUBSIDY FROM THE GOVERNMENT (RS. IN LAKHS)

Category of beneficiaries	Promoter's Contribution on Project Cost	Subsidy on the Project Cost
General Category	10%	25% (Maximum Rs.2.50 lakhs)
Special Category (SC/ST, Backward Community, Minorities, Women, Ex-servicemen/ Physically handicapped)	5%	35% (Maximum Rs.3.50 lakhs)

10. PROMOTER'S CONTRIBUTION:

The entrepreneur belonging to General Category will have to invest 10% of the Project cost. In case entrepreneur of SC/ST/OBC/Minority/Women/Ex-servicemen/physically handicapped will have to invest 5% of the Project cost.

11. SUBSIDY BY STATE GOVERNMENT:

Subsidy of 25% of Project cost (which includes provision for capital investment and working capital for first cycle of operation) will be sanctioned and released to a maximum extent of Rs.2.5 lakhs in case of General Entrepreneur.

Subsidy of 35% of Project cost (which includes provision for capital investment and working capital for first cycle of operation) will be sanctioned and released to a maximum extent of Rs.3.5 lakhs in case of SC/ST/OBC/Minority/Women/Ex-servicemen/Physically handicapped.

The banks will claim the Subsidy **and interest subsidy** under the scheme to Joint Director/ District Khadi Village/ District Development Officer, KVIB after obtaining the all the necessary documents mentioned in the ANNEXURE- 7. **The subsidy is to be claimed** after release of composite loan higher to the subsidy amount being claimed by the bank/ eligible subsidy.

Committee for sanction of CMEGP subsidy:

Category A Districts:

Joint Director, District Industries Centre	Chairman
Lead District Manager	Member
Manager, KSFC	Member
Deputy Director (KVI) - Zilla Panchayat	Member
District Khadi Village/ District Development Officer, KVIB	Member
Deputy Director, District Industries Centre	Member Secretary

Category B Districts:

Joint Director, District Industries Centre	Chairman
Lead District Manager	Member
Manager, KSFC	Member
Deputy Director (KVI) - Zilla Panchayat	Member
District Khadi Village/ District Development Officer, KVIB	Member
Assistant Director, District Industries Centre	Member Secretary

After and along with a copy of the sanction letter of the subsidy by the District Level Committee, Joint Director, District Industries Centre will certify that all the necessary documents in the annexure-7 have been obtained by the beneficiary/ bank and also a certification that the beneficiaries have completed EDP training before sanction of the subsidy along with the claim form received from the financing branches and send proposal to the Commissioner Industrial Development & Director Industries and Commerce for release of the Subsidy as per annexure 5.

On the similar lines Chief Executive Officer, Karnataka State Khadi and Village Industries Board, will certify that all the necessary documents in the annexure-7 have been obtained by the beneficiary/bank and also a certification that the beneficiaries have completed EDP training before sanction of the subsidy along with the claim form received from the financing branches and send proposal to the

Commissioner Industrial Development & Director Industries and Commerce for release of the Subsidy along with subsidy sanction letter from concerned DIC District Level Committee.

Commissioner Industrial Development & Director Industries and Commerce based on the seniority of Subsidy sanction, will allocate subsidy to districts for release in K-2.

The Joint Director, DIC will initiate necessary action for release of allocated subsidy to DIC & KVIB cases. The allocated subsidy has to be released through K2 to Transient account no./ Suspense account for other purposes of the bank branches, to enable the bank branches to deposit the subsidy amount in TDR.

The financing branch of the Bank on receipt of the subsidy from the Government, financing branch will deposit the said amount under TDR in the name of the beneficiary in the financing branch itself for a maximum period of three (03) years from the date of release of first installment. During this period, no interest will be paid on the TDR and no interest will be charged by the Banks on the corresponding amount of TDR.

Joint Director/ District Khadi Village/ District Development Officer, KVIB will ensure that the released subsidy will be deposited in TDR by the bank branches.

Joint Verification Committee for ascertaining the working condition of the unit

1. Joint Director, District Industries Centre
2. District Khadi Village & District Development Officer, KVIB
3. Lead District Manager
4. Representative from the concerned bank

The Joint verification will ascertain the working condition of the unit and repayment of loan, after completion of 03 (Three) years from the date of release of first installment of loan, the subsidy will be adjusted to the beneficiary loan account after obtaining the necessary recommendation by the joint verification committee.

12. COMPOSITE LOAN:

The financial institutions viz., nationalized banks / commercial banks / Regional Rural Banks/ will sanction and release Composite loan to an extent of 90-95% of the Project cost up to Rs.10.00 lakhs.

13. ENTREPRENEUR AWARENESS PROGRAMME AND ENTREPRENEURSHIP DEVELOPMENT PROGRAMME:

1. **One day Entrepreneur Awareness/Publicity Programme (EAP):**

One day **Entrepreneur Awareness Programme (EAP)** at two taluks in each district will be jointly conducted by Centre for Entrepreneurship Development of Karnataka (CEDOK), Dharwad, Joint Directors of District Industries Centers and District Khadi Village/ District Development Officer, KVIB. It is proposed to organize 60 programmes. In each programme minimum 90 candidates are likely to take participation. In the said programme awareness of the scheme and Entrepreneurship Development Programme will be highlighted to the participants.

2. **Three day Entrepreneur Awareness Programme (EAP):**

It is also proposed to conduct 03 days EAP Programme for 30 beneficiaries at District level in Engineering Colleges & Polytechnics for final year students to create Awareness & motivation to start their own enterprises. In the said programme details of the scheme, various policies, financial schemes and interaction with successful entrepreneurs will be organized.

3. **One week Entrepreneurship Development Programmed (EDP):**

Further, it is also proposed to conduct one week EDP in each District with a participation of 30 candidates so as to buildup loan proposals to tie up with Bank & Financial Institutions for establishment of New Micro enterprises. 30 EDP's are going to be conducted in association with CEDOK and Joint Directors of District Industries Centers/ District Officer KVIB. The EDP's will be conducted to beneficiaries for whom the Composite loans are sanctioned by financial Institutions.

In the said programme the beneficiaries will be exposed to behavioral components, business opportunity guidance and preparing bankable business plan, information on entrepreneurship support Institutions, business laws and regulations related to Micro enterprises, management issues.

14. ELIGIBILITY CRITERIA:

Age :

Minimum 18 years

Maximum 35 years for General Category

Maximum 45 years for Special Category (SC/ST/OBC/minorities/Ex-servicemen/PH/ Women)

15. ACADEMIC QUALIFICATION:

For projects Rs. 5.00 lakhs and above Minimum qualification is 8th Standard pass.

16. RESERVATION:

- | | | | | | |
|-------------------|---|------|-----------------------|---|-----|
| • Scheduled caste | : | 15% | • Physically disabled | : | 03% |
| • Scheduled Tribe | : | 7.5% | • Ex-servicemen | : | 01% |
| • OBC | : | 27% | • Minority | : | 05% |
| | | | • Women overall | : | 30% |

17. INCOME CEILING:

There is no income ceiling for assistance for setting up projects under this scheme.

18. OTHER CONDITIONS:

Assistance is available only for first generation entrepreneurs sanctioned under the scheme.

Units opting for Expansion/Modernization/Diversification are not eligible.

The entrepreneurs who have availed loans / benefits under PMEGP or any other schemes are not eligible.

Financing Banks can release loan to the applications prior to the completion of EDP training. But the Joint Director, District Industries Centre/ District Khadi Village/ District Development Officer, KVIB has to certify that the applicant has undergone EDP training before the sanction of the Subsidy.

The applicants who have already undergone 1 week EDP training from CEDOK, RUDSET, RSETI or any other Government recognized Institutions are exempted from EDP under the scheme, if the corresponding EDP training certificate is furnished.

19. REVIEW AND MONITORING:

At the District level the Deputy Commissioner will monitor and review the progress periodically.

At the State Level Commissioner for Industrial development and Director of Industries and Commerce Chief Executive Officer, Karnataka Khadi and Village Industries Board, will monitor and review the progress.

At the Government level the Secretary to Government, Commerce & Industries Department will monitor and review the progress. The necessary amendments or corrections in the guidelines of the scheme if any, can be resolved in the Review and Monitoring Committee by the Secretary to Government, Commerce & Industries Department.

**CHIEF MINISTERS SELF EMPLOYMENT GENERATION PROGRAMME
FLOW CHART**

1	Inviting applications	DIC/KVIB's have to invite applications for financial assistance from eligible candidates under "Chief Ministers Self Employment Generation Programme" and receive applications online www.cmegp.kar.nic.in
2	Arranging EAP's	Entrepreneurship awareness programs have to be arranged by the DICs in each taluk to give wide publicity about the scheme and importance of the scheme before the last date of receiving applications.
3	Selection of Applicant/ Interview	Joint Director, DIC/ District Officer, KVIB have to place the received applications before the District Level Task Force committee [DLTFC] and select the eligible applicants through interview
4	Sponsoring applications to banks	After selection by DLTFC, DIC's KVIB will sponsor applications to respective financing Banks, for sanction of loan.
5	Loan sanctions by the banks	After receiving the applications from DIC's/KVIB, the Banks have to sanction the loan.
6	Loan release by the banks	Banks will have to release the loan soon after the communicating the sanction to DIC's/KVIB.
7	Arranging EDPs	DIC's/KVIB will arrange EDP's through CEDOK
8	Subsidy claim by the banks to DIC/KVIB	Banks after release of loan higher than the subsidy being claimed/eligible Subsidy will submit the claims to DIC/KVIB Office.
9	Sanction of Subsidy by the DICs	District Level Committee constituted under the Chairmanship of Joint Director, DIC for Sanction of CMEGP subsidy will sanction the subsidy.
10	Proposal to Release of Subsidy by the Commissioner ID	After sanction of subsidy Joint Director, District Industries Centre/CEO, KVIB will certify that all the necessary documents in the annexure-7 have been obtained by the beneficiary/Bank and also a certification that the beneficiaries have completed EDP training before sanction of the subsidy along with the claim form received from the financing branches and send proposal to the Commissioner for Industrial Development & Director Industries and Commerce for release of the Subsidy
11	Release of Subsidy by the Commissioner ID to financial institutions	Commissioner Industrial Development & Director Industries and Commerce based on the seniority of Subsidy sanction, will allocate subsidy to districts for release in K-2 The Joint Director, DIC will initiate necessary action for release of allocated subsidy to DIC & KVIB cases. The allocated subsidy has to released through K2 to Transient account no./Suspense account for other purposes of the bank branches.

ANNEXURE-1: APPLICATION FORM FOR FINANCIAL ASSISTANCE

ಅರ್ಜಿದಾರರ ಗುರುತು ಸಂಖ್ಯೆ: APPLICANT ID:		(ಕಛೇರಿ ಉಪಯೋಗಕ್ಕಾಗಿ) (OFFICE USE)
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ಮುಖ್ಯ ಮಂತ್ರಿಗಳ ಸ್ವಯಂ ಉದ್ಯೋಗ ಸೃಜನ ಯೋಜನೆ (ಸಿ.ಎಂ.ಎಸ್.ಇ.ಬಿ.ಪಿ)
ಆರ್ಥಿಕ ಸಹಾಯಕ್ಕಾಗಿ ಅರ್ಜಿ ನಮೂನೆ
**CHIEF MINISTERS SELF EMPLOYMENT GENERATION PROGRAMME (CMEGP)
APPLICATION FORM FOR FINANCIAL ASSISTANCE
FOR FIRST GENERATION ENTREPRENEURS ONLY**

ಇವರಿಗೆ: ಜಂಟಿ ನಿರ್ದೇಶಕರು ಜಿಲ್ಲಾ ಕೈಗಾರಿಕಾ ಕೇಂದ್ರ, ಜಿಲ್ಲೆ. ಇವರಿಗೆ: ಜಿಲ್ಲಾ ಅಧಿಕಾರಿಗಳು, ಕರ್ನಾಟಕ ರಾಜ್ಯ ಖಾದಿ ಮತ್ತು ಗ್ರಾಮೋದ್ಯೋಗ ಮಂಡಳಿ ಜಿಲ್ಲೆ	To: The Joint Director, District Industries Centre, District: To: District Officer, Karnataka Khadi and Village Industries Board, District:	ಪಾಸ್‌ಪೋರ್ಟ್ ಅಳತೆಯ ಫೋಟೋ Passport size photo
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ಸೂಚನೆ : ಎಲ್ಲಾ ವಿವರವನ್ನು ದಪ್ಪ ಅಕ್ಷರಗಳಲ್ಲಿ ಮಾತ್ರ ತುಂಬಬೇಕು.
Note: All the details should be entered in CAPITAL LETTERS ONLY

1	ಅರ್ಜಿದಾರರ ಹೆಸರು Name of the applicant								
2	ತಂದೆಯ / ಗಂಡನ ಹೆಸರು Father's / Husband's name								
3	ಜನ್ಮ ದಿನಾಂಕ: Date of Birth:	D	D	M	M	Y	Y	Y	Y
4	ಲಿಂಗ / Sex	ಪುರುಷ Male				ಮಹಿಳೆ Female			
5	ಖಾಯಂ ವಿಳಾಸ/ Permanent Address:								
6	ಸಂಪರ್ಕ ವಿಳಾಸ/ Communication Address:								
7	ದೂರವಾಣಿ / ಮೊಬೈಲ್ ಸಂಖ್ಯೆ Landline / Mobile No.								
8	ಅರ್ಜಿದಾರರು ಯಾವ ವರ್ಗಕ್ಕೆ ಸೇರಿರುತ್ತಾರೆ / Whether the applicant belongs to	ಪ.ಚಾತಿ SC	ಪ.ವರ್ಗ ST	ಹಿಂ.ವರ್ಗ OBC	ಅಂಗವಿಕಲ PHC	ಮಾಜಿ ಸೈನಿಕ Ex-Servicemen	ಅಲ್ಪಸಂಖ್ಯಾತ Minority	ಸಾಮಾನ್ಯ General	
9	ವಿದ್ಯಾರ್ಹತೆ / Qualification	ಸಾಮಾನ್ಯ / Academic				ತಾಂತ್ರಿಕ / Technical			
10	ಉದ್ಯಮಶೀಲತಾವೃದ್ಧಿ ತರಬೇತಿ ಪಡೆಯಲಾಗಿದೆಯೇ? Whether undergone Entrepreneurship Development Program	ಹೌದು Yes				ಇಲ್ಲ No			
	ತರಬೇತಿ ಸಂಸ್ಥೆಯ ಹೆಸರು Name & Address of Training Institute	ತರಬೇತಿಯ ಅವಧಿ Training Period				ದೃಢೀಕರಣ ಪತ್ರ ನೀಡಿದ ದಿನಾಂಕ Certificate Issue Date			
		ಇಂದ From		ವರೆಗೆ To					

11	ಉದ್ದೇಶಿತ ಚಟುವಟಿಕೆ Proposed activity		
12	ಉದ್ದೇಶಿತ ಘಟಕದ ವಿಳಾಸ Address of proposed Unit		
13	ಯೋಜನಾವೆಚ್ಚ ರೂ.ಗಳಲ್ಲಿ Project Cost in Rs.		
	ಕಟ್ಟಡದ ಮಾದರಿ (ಸ್ವಂತ, ಗುತ್ತಿಗೆ,ಬಾಡಿಗೆ) Building Type own/leased/Rented		
	1.ಕಾರ್ಯಾಗಾರ ಕಟ್ಟಡ ಇತ್ಯಾದಿ Work Shed, Building etc		
	2.ಯಂತ್ರೋಪಕರಣ ಮತ್ತು ಉಪಕರಣ Machinery & equipment		
	3.ಪೂರ್ವಭಾವಿ ಸಿದ್ಧತಾ ವೆಚ್ಚ Pre Operative Cost		
	4.ದುಡಿಮೆ ಬಂಡವಾಳ ಪ್ರಾರಂಭಿಕ ಉತ್ಪಾದನಾ ಅವಶ್ಯಕತೆಗೆ ಮಾತ್ರ Initial Working Capital for first cycle of operation		
	ಒಟ್ಟು Total (1+2+3+4)		
14	ಬಂಡವಾಳದ ರೂಪ Means of finance	ಸಾಲ Loan (95 % / 90%) Rs.	
		ಸ್ವಂತ Own (5% / 10%) Rs.	
15	ಪ್ರಸ್ತಾಪಿಸಿರುವ ಬ್ಯಾಂಕ್ ಹೆಸರು Proposed Bank name		
	ಪ್ರಸ್ತಾಪಿಸಿರುವ ಶಾಖೆಯ ಹೆಸರು ಮತ್ತು ವಿಳಾಸ Proposed branch name & address		
16	ಈ ಹಿಂದೆ ಇತರೆ ಕೇಂದ್ರ / ರಾಜ್ಯ ಸರ್ಕಾರದ ಸಾಲ, ಅನುದಾನ, ಸಹಾಯಧನ ಪಡೆದಿದ್ದಲ್ಲಿ ವಿವರ ನೀಡುವುದು: Details of Loan/ grant and subsidy availed earlier under Central / State Govt. Schemes		
	ಯೋಜನಾ ಚಟುವಟಿಕೆಯ ವಿಳಾಸ Activity of the project with Address	ಯೋಜನೆಯ ಹೆಸರು Name of the scheme	ಮೊತ್ತ (ರೂ.ಗಳಲ್ಲಿ) Amount (in Rs.)
			ಮಂಜೂರಾದ ವರ್ಷ Year of Sanction

ನಾನು ಮೇಲೆ ತಿಳಿಸಿರುವ ಎಲ್ಲಾ ಮಾಹಿತಿಗಳು ಸತ್ಯವಾಗಿವೆ ಹಾಗೂ ನಾನು ಮತ್ತು ನನ್ನ ಅವಲಂಬಿತರು ಕೇಂದ್ರ / ರಾಜ್ಯ ಸರ್ಕಾರದ ಸಹಾಯಧನಕ್ಕೆ ಸಂಬಂಧಿಸಿದ ಯೋಜನೆಯ ಪ್ರಯೋಜನವನ್ನು ಯಾವುದೇ ಯೋಜನೆ ಸ್ಥಾಪಿಸಲು ಪಡೆದಿರುವುದಿಲ್ಲ.

I certify that all information furnished by me is true; and that I and any of my dependent have not borrowed any money under Subsidy Linked Scheme from any Central/State Government or bank for establishing any such project.

ದಿನಾಂಕ:

ಅರ್ಜಿದಾರರ ಸಹಿ

Date:

Signature of the applicant

ಕಛೇರಿಯ ಉಪಯೋಗಕ್ಕಾಗಿ		
ಆಯ್ಕೆ ಸಮಿತಿಯ ತೀರ್ಮಾನ	ಆಯ್ಕೆ ಮಾಡಿದೆ	ತಿರಸ್ಕರಿಸಿದೆ.
For Official Use Only		
Selection Committee Remarks	Selected	Rejected

ಸ್ಥಳ :

ಅಧಿಕಾರಿಯ ಸಹಿ ಹೆಸರು ಮತ್ತು ಹುದ್ದೆ

Place :

Sign, Name & Designation of the Officer

ದಿನಾಂಕ:

ಜಂಟಿ ನಿರ್ದೇಶಕರು, ಜಿಲ್ಲಾ ಕೈಗಾರಿಕಾ ಕೇಂದ್ರ/ಜಿಲ್ಲಾ ಅಧಿಕಾರಿಗಳು, ಕೆ.ವಿ.ಐ.ಬಿ ಜಿಲ್ಲೆ:

Date:

Joint Director, DIC/ District Officer, KVIB Dist:

CHIEF MINISTERS SELF EMPLOYMENT GENERATION PROGRAMME (CMEGP)

	Details of the scheme
<ul style="list-style-type: none"> ಮೊದಲನೇ ಪೀಳಿಗೆ ಉದ್ಯಮಶೀಲರಿಗೆ ಗರಿಷ್ಠ ಯೋಜನಾ ವೆಚ್ಚವು ರೂ.10.00 ಲಕ್ಷಗಳಿಗೆ ಸೀಮಿತವಾಗಿದ್ದು ಪ್ರಾರಂಭಿಕ ಉತ್ಪಾದನಾ ಅವಶ್ಯಕ ದುಡಿಮೆ ಬಂಡವಾಲ ಸೇರಿದಂತೆ ನಿಷೇಧಿತ ಪಟ್ಟಿಯಲ್ಲಿನ ಚಟುವಟಿಕೆಗಳನ್ನು ಹೊರತುಪಡಿಸಿ ಸಾಲವು ತಯಾರಿಕಾ ಮತ್ತು ಸೇವಾ ಚಟುವಟಿಕೆಗಳಿಗೆ ಮಾತ್ರ. ಸಾಮಾನ್ಯ ವರ್ಗದ ಫಲಾನುಭವಿಗಳಿಗೆ ಸಹಾಯಧನವು ಶೇ 25% ಮಾತ್ರ, ಗರಿಷ್ಠ ಮೊತ್ತ ರೂ.2.50 ಲಕ್ಷ ಮಾತ್ರ ವಿಶೇಷ ವರ್ಗದ (ಪ.ಜಾತಿ/ ಪ.ಪಂಗಡ/ ಹಿಂದುಳಿದ ವರ್ಗ/ ಅಲ್ಪಸಂಖ್ಯಾತರು/ ಅಂಗವಿಕಲರು/ ಮಾಜಿ ಸೈನಿಕ/ ಮಹಿಳೆ) ಫಲಾನುಭವಿಗಳಿಗೆ ಸಹಾಯಧನವು ಶೇ 35% ಮಾತ್ರ, ಗರಿಷ್ಠ ಮೊತ್ತ ರೂ.3.50 ಲಕ್ಷ ಮಾತ್ರ. ಸ್ವಂತ ಬಂಡವಾಳ ಸಾಮಾನ್ಯ ವರ್ಗದವರಿಗೆ ಯೋಜನಾ ವೆಚ್ಚದ ಶೇ10%, ವಿಶೇಷ ವರ್ಗದವರಿಗೆ ಯೋಜನಾ ವೆಚ್ಚದ ಶೇ 5% ಈ ಯೋಜನೆಯು ಗ್ರಾಮೀಣ ನಿರುದ್ಯೋಗಿ ಯುವಕ / ಯುವತಿಯರಿಗೆ ಮಾತ್ರ. ಈ ಯೋಜನೆಯು ಹೊಸ ಘಟಕಗಳಿಗೆ ಮಾತ್ರ, ಘಟಕಗಳ ವಿಸ್ತರಣೆಗೆ ಅವಕಾಶವಿರುವುದಿಲ್ಲ. 	<ul style="list-style-type: none"> Maximum project cost is Rs.10.00 lakhs for 1st generation Entrepreneurs, with provision for initial working capital for first cycle of operation Loan is for manufacturing and service activities only excluding activities listed as negative list Maximum subsidy available for General category beneficiaries' is 25% subjected to a ceiling of maximum of Rs.2.50 lakhs. Maximum subsidy available for Special category beneficiaries (SC/ ST/ OBC/ MIN/ PH/ EX-SERVICEMEN/ WOMEN) is 35% subjected to a ceiling of maximum of Rs.3.50 lakhs. Promoters contribution General category 10% of project cost, Special category 5% of project cost. For rural projects / unemployed youths only. For new units only. Expansion projects not eligible.
ಈ ಯೋಜನೆಯಡಿಯಲ್ಲಿ ಸಾಲ ಪಡೆಯಲು ಇರಬೇಕಾದ ಅರ್ಹತೆಗಳು	Qualifications required to avail loan under this scheme
<ul style="list-style-type: none"> ರೂ.5ಲಕ್ಷಕ್ಕಿಂತ ಮೇಲ್ಪಟ್ಟ ಯೋಜನೆಗಳಿಗೆ ಕನಿಷ್ಠ 8ನೇ ತರಗತಿ ಉತ್ತೀರ್ಣರಾಗಿರಬೇಕು. ಒಂದು ಕುಟುಂಬದ ಒಬ್ಬ ವ್ಯಕ್ತಿಗೆ ಮಾತ್ರ ಸಾಲ ಪಡೆಯಲು ಅವಕಾಶವಿರುತ್ತದೆ. (ಕುಟುಂಬ ಎಂದರೆ ಸ್ವಯಂ ಮತ್ತು ಸಂಗಾತಿ) 1 ವಾರದ ಉದ್ಯಮಶೀಲತಾ ತರಬೇತಿ ಪಡೆಯುವುದು ಕಡ್ಡಾಯವಾಗಿರುತ್ತದೆ. ಈಗಾಗಲೇ ಉದ್ಯಮಶೀಲತಾ ಅಭಿವೃದ್ಧಿ ತರಬೇತಿ ಪಡೆದಿದ್ದಲ್ಲಿ ವಿನಾಯಿತಿ ಇರುತ್ತದೆ. ವಯಸ್ಸು : ಕನಿಷ್ಠ 18 ವರ್ಷ, ಗರಿಷ್ಠ 35 ವರ್ಷ (ಸಾಮಾನ್ಯ ವರ್ಗದವರಿಗೆ) ಮತ್ತು 45 ವರ್ಷ (ವಿಶೇಷ ವರ್ಗದವರಿಗೆ: ಪ.ಜಾತಿ / ಪ.ಪಂಗಡ / ಹಿಂದುಳಿದ ವರ್ಗ / ಅಲ್ಪಸಂಖ್ಯಾತರು / ಮಾಜಿ ಸೈನಿಕ / ಅಂಗವಿಕಲ / ಮಹಿಳೆ) ಯಾವುದೇ ಆದಾಯ ಮಿತಿ ಇರುವುದಿಲ್ಲ. ಹೊಸ ಯೋಜನೆಗಳಿಗೆ ಮಾತ್ರ ಸಾಲ ಸೌಲಭ್ಯ ಗ್ರಾಮೀಣ ಪ್ರದೇಶದ ನಿರುದ್ಯೋಗಿ ಯುವಕ / ಯುವತಿಯರಿಗೆ ಮಾತ್ರ 	<ul style="list-style-type: none"> For projects above Rs. 5.00 lakh Minimum qualification is 8th Standard pass One loan per One family only (family includes self and spouse) One week Entrepreneurship Development Training compulsory. Exempted if already undergone. Age minimum 18 years Maximum 35 years (for General category) and 45 years (for Special category : SC / ST / OBC / Minority / Ex-servicemen / PH / Women) No income limit For New activities only For Rural unemployed youths only
ದ್ವಿ-ಪ್ರತಿಗಳಲ್ಲಿ ಸಲ್ಲಿಸಬೇಕಾದ ದಾಖಲೆಗಳು	Documents to be enclosed in duplicate
<ol style="list-style-type: none"> ನಿಗದಿತ ಅರ್ಜಿಯೊಂದಿಗೆ ಪೋಟೋ ಯೋಜನಾ ವರದಿ ವಯಸ್ಸಿನ ದಾಖಲೆ ವಿದ್ಯಾರ್ಹತೆ ಬಗ್ಗೆ ದಾಖಲೆ ಉದ್ಯಮಶೀಲತಾ ತರಬೇತಿ ಪಡೆದಿದ್ದಲ್ಲಿ ದಾಖಲೆ ಮತದಾರರ ಗುರುತಿನ ಚೀಟಿ / ಪಡಿತರ ದಾಖಲೆ ಘಟಕದ ಸ್ಥಳವು ಗ್ರಾಮೀಣ ಪ್ರದೇಶ ಎನ್ನುವ ಬಗ್ಗೆ ದೃಢೀಕರಣ ಗ್ರಾಮ ಪಂಚಾಯತಿ ಪರವಾನಗಿ ಯಂತ್ರೋಪಕರಣಗಳ ದರಪಟ್ಟಿ ವಿಶೇಷ ವರ್ಗಕ್ಕೆ ಸೇರಿದವರಾಗಿದ್ದಲ್ಲಿ ಜಾತಿ ಪ್ರಮಾಣ ಪತ್ರ ಅಂಗವಿಕಲ ಪ್ರಮಾಣಪತ್ರ ಮಾಜಿ ಸೈನಿಕ ಪ್ರಮಾಣಪತ್ರ ಉದ್ಯೋಗ ಆಧಾರ ಮೆಮೊರೆಂಡಮ್ 	<ol style="list-style-type: none"> Application with recent passport photo. Project report Age proof Educational qualification documents EDP training certificate if any Voter ID/ Ration card copy Rural certificate for unit proposed Permission from Gram Panchayath List of machineries to be purchased. Caste certificate for SC / ST/ OBC / Min Physically Handicapped certificate Ex-servicemen certificate UAM

ANNEXURE-2: UNDERTAKING BY CMEGP APPLICANT

UNDERTAKING BY CMEGP APPLICANT

(To be furnished by the applicant and is mandatory)

I, _____ Son/Daughter/Wife of _____ residing at _____ Village _____ Post _____ Taluk _____ Dist in Karnataka State hereby declare that:

1. I have read and understood the guidelines and terms and conditions of **CMEGP** Scheme in detail, more particularly the criteria such as nature of Industry, Per Capita Investment, Own Contribution and Rural Areas before submitting the application for financial assistance under the **CMEGP** Scheme.
2. I understand that Department of Industries and Commerce is the Nodal Agency for **CMEGP** Scheme and that the **CMEGP** Scheme is implemented through District Industries Center (DIC) and D.O, KVIB at district level in rural area.
3. I understand that application has to be submitted DIC and KVIB for applying for loan under **CMEGP** scheme.
4. I understand that my application will be forwarded to Dist. Task Force Committee (DTFC) for scrutiny and shortlisting. I am also aware that the short listed applicants will be called for an interview by the DTFC separately for rural areas to assess their knowledge about the proposed project, aptitude, interest, skill and entrepreneurship abilities, market availability, ability to repay and to run the proposed project successfully and recommend only meritorious short listed applicants to Bank for sanction of project.
5. I understand that District Level Task Force Committee is the final authority to take the decision for sanctioning the project based on viability of the project. If the bank is not sanctioning the project for whatsoever reasons, DIC and KVIB shall not be liable for the same and I shall not raise any claim whatsoever against DIC or KVIB in any petition before a court of law.
6. Only one person from one family is eligible for obtaining financial assistance for setting up of projects under **CMEGP**. The 'family' includes self and spouse.
7. I am fully aware that SUBSIDY is an "one time assistance" from Govt. of Karnataka For any enhancement of credit limit or for expansion/modernization of the project, SUBSIDY assistance is not available.
8. I agree and abide by the condition that once the SUBSIDY is released in favor of the loanee, it will be kept in the Term Deposit Receipt of three years at Financing Branch level in the name of the beneficiary. No interest will be paid on the TDR and no interest will be charged on loan to the corresponding amount of TDR.
9. I agree and abide by the condition that though the SUBSIDY will be released by the concerned DIC or KVIB (sponsoring implementing agency) is the final authority to either accept or reject the claim based on the parameters of the Scheme. I shall not initiate any legal proceedings against DIC or KVIB before any court of law for rejecting the SUBSIDY claim on any justifiable ground.
10. I declare that I have not availed any loan from any financial institutions for the project under consideration of **CMEGP** Scheme and not availed any subsidy from any State or Central Govt. Scheme.
11. It is also certified that the unit located at the address given in the application is a new unit and I am the sole proprietor of this unit. It is also declared that, it is not a Partnership Firm/Private Company, etc.

12. I agree and abide by the condition to attend the necessary EDP Training within the stipulated time.
13. I agree to display following sign-board at the main entrance of my project site:-

<p>M/s _____(unit name)</p> <p>Financed by : _____(Bank)</p> <p>Under CMEGP Scheme of DIC/KVIB</p>
--

14. I agree with the condition that working capital component should be utilized in such a way that at one stage it touches 100% limit of Cash Credit within three years of lock in period of SUBSIDY and not less than 75% utilization of the sanctioned limit. If it does not touch aforesaid limit, proportionate amount of the SUBSIDY (subsidy) is to be recovered by the Bank /Financial Institution and refunded to the DIC or KVIB at the end of the third year.
15. I agree to refund the part/full amount of SUBSIDY (subsidy) to financing Bank branch to remit the Govt. subsidy to DIC or KVIB kept in the TDR in the event of non fulfillment of scheme guidelines/norms etc.
16. I agree that DIC or KVIB is a final authority to accept/reject or call back SUBSIDY sanctioned in favour of me if the unit is found to be ineligible to claim SUBSIDY for any reasons whatsoever and in that event, I shall refund the entire/part M.M. received on my project to DIC or KVIB.
17. I agree to permit officials of DIC or KVIB, Bank and or an agency authorized to conduct physical verification of the unit and will provide all the information about my unit and produce/show required documents including books of accounts to them.
18. It is hereby declared that all the information furnished by me with application are correct and if any information is found to be false or misleading and made with the ulterior motive of availing Govt. Subsidy, DIC or KVIB shall be free to prosecute me or to initiate any other legal proceedings as deemed fit

Date:

(Signature)

Place:

ANNEXURE-3 : FORMAT FOR SPONSORING APPLICATION TO BANK

Format for sponsoring application to bank

**GOVERNMENT OF KARNATAKA
DEPARTMENT OF INDUSTRIES AND COMMERCE**

No: DIC/



Office of the Joint
Director/District Officer,
District Industries Centre/
Karnataka Khadi and Village
Industries Board,

Date: _____

To:
The Branch Manager,

Sir,

**Sub: 20__ -__ CHIEF MINISTERS SELF EMPLOYMENT
GENERATION PROGRAMME
sponsoring of projects – reg. I.D.No _____**

Please find herein enclosed a project of Sri/Smt. _____
for **Rs.** _____ Lakhs (Rupees _____ ONLY) for establishing _____ unit for
consideration at your end. The details of project are as under:-

Capital Expenditure (specify)	Rs.	Lakhs
Initial Working Capital for one cycle of operation	Rs.	Lakhs
Total Project Cost	Rs.	Lakhs

The District Level Task Force Committee Meeting held on _____
recommends that.

As per the modalities of the **CHIEF MINISTERS SELF EMPLOYMENT
GENERATION PROGRAMME** (CMEGP) you have to consider the project by
ensuring that:

- Beneficiary deposits his/her own contribution **Rs.** _____ Lakh of i.e. **5%/10%** of the total project cost.
- SUBSIDY (Subsidy) assistance is available only for **NEW** projects sanctioned specifically under the **CMEGP**. Existing units are not eligible under the scheme

The project may be considered strictly on its merit, if found viable and bankable. Once the project is sanctioned the beneficiary has to be sent for

Entrepreneurship Development Training at _____. The SUBSIDY claim has to be submitted to the undersigned in prescribed form along with the required enclosures.

The beneficiary is eligible for **SUBSIDY (Subsidy)** of **Rs. _____ Lakh** (Rupees _____ ONLY) i.e. 25%/35% of the total project cost as he/she belongs to **SC/ ST/ OBC / MINORITY / PH / EX-SERVICEMEN / WOMAN** Category. Attested copy of the project report and copies of relevant certificates in respect of Sri / Smt. _____ is enclosed herewith.

List of documents enclosed

1. Application with recent passport photo.	
2. Project report	
3. Age proof	
4. Educational qualification documents	
5. EDP training certificate if any	
6. Voter ID/ Ration card copy	
7. Rural certificate for unit proposed	
8. List of machineries to be purchased.	
9. Caste certificate for SC / ST/ OBC / Min	
10. Physically Handicapped certificate	
11. Ex-servicemen certificate	
12. Udyog Aadhar Memorandum	

Yours faithfully

Joint Director/District Officer,
District Industries Centre/KVIB,

Copy to:

1. Lead District Manager, _____, District.
2. Sri / Smt.____ With a request to contact the Branch Manager for availing the bank loan by submitting necessary documents.

ANNEXURE-4 : APPLICATION FOR CLAIMING SUBSIDY

Application form for claiming “Subsidy” under “Chief Ministers Self Employment Generation Scheme” from District Industries Centre/Karnataka Khadi and Village Industries Board

From:

The Branch Manager

_____ bank
_____ brach

Reference No.:

Date:

To:

The Joint Director,
District Industries Centre,
_____ District

To:

District Officer,
Karnataka Khadi and Village Industries Board,
District:

Sir,

Sub: Payment of “Govt. Subsidy” against the bank finance under Chief Ministers Self Employment Generation Scheme of DIC/KVIB-reg.

Ref: Your letter No: / _____

Dated: _____

For the use of beneficiary

I _____ son / daughter / wife of _____ residing at _____ hereby inform that an industrial project has been sanctioned in my favour under the captioned scheme by _____ bank _____ branch _____ village _____ taluk _____ district.

Details of project cost	Amount (Rs.)	Means of finance	Amount (Rs.)
1.Capital investment (specify)		Own contribution	
2.Initial Working capital for one cycle of operation		Term loan released	
		Working capital released	
Total		Total	

I therefore request you to sanction and disburse an amount of Rs. _____ (Rs. _____ only) being the Government subsidy to be sanctioned by DIC. The details of my project are as under.

1. Full name of the beneficiary							
2. Father's / Husband's name							
3. Date of birth (DD-MM-YYYY)							
4. Sex	Male			Female			
5. Permanent Address							
6. Address for communication							
7. Caste	SC	ST	OBC	MIN	PH	EX-SER	GEN
8. Activity							
9. Location of the unit							
10. UAM No.							
11. Employment envisaged.							
12. Project details							
	a. Project cost						
	b. Bank loan						
	c. Own contribution						
13. Particulars of deposit of own contribution							
	a. Nature of deposit						
	b. Account No.						
	c. Date of deposit						
	d. Amount deposited	Rs.					
14. Bank loan sanction letter No. and date (copy of sanctioned to be enclosed)							
15. Date and amount of first disbursement (certified copy of ledger extracts to be enclosed)							
16. Whether the sanction is covered under credit Guarantee Fund Scheme for Micro, Small Enterprises.	Yes						No

Certificates:

- I hereby agree to abide by the terms and conditions and instructions issued by the District Industries Centre in this behalf from time to time and those to be issued in future with regard to CMEGP. I also agree to furnish quarterly progress report on production, sales, employment, wages paid etc. to the Bank which in turn will send the information on quarterly basis to DIC for record and further information.
- I hereby declare that the Government subsidy has not been claimed either by me or by any other person of my family for the same or any other project in the past and "one family one subsidy" norm has been

followed. Further, the bank credit has not been / will not be utilized to adjust or square off any previous loan / advance taken by me in the past.

3. I hereby certify that the unit financed by _____(name of the financing bank) _____ (name of the branch) in my favour under _____ (activity / industry) is a new industry and not an existing unit.
4. I hereby certify that the unit located at the address mentioned in the Govt. Subsidy is in my name only and I am the sole proprietor of this unit. I also declared that, it is not a partnership firm/ private company etc.,
5. I certify that I have already undergone necessary Entrepreneurship Development Training of ___ days from _____ to _____ conducted by _____ (name & address of the training institute)
6. Certified that I shall display the following sign board at the main entrance of my project site:

<p>M/s _____(unit name) Financed by : _____(Bank) Under CMEGP Scheme of DIC/KVIB</p>
--

7. I am ready to bear the amount of Guarantee fee and annual service fee in respect of Credit Guarantee Fund scheme for Micro, Small Enterprises operated by CGTSME, if the bank in its discretion decides to recover the same.
8. I hereby undertake to refund proportionate amount of Govt. Subsidy calculated on working capital loan facility, if the said Working capital is not adequately utilized as per stipulated norms of DIC. The average utilization of working capital during the first year of operation of the unit should not be less than 75% of the sanctioned limit and the limit should touch at least one peak level utilization of 100% within two years period before the Govt. Subsidy amount is adjusted with the loan amount.
9. It is hereby declared that the facts furnished above by me in the Govt. subsidy claim are correct and if any information is found false or leads to misleading the authorities with ulterior motive of availing Govt. subsidy. I should be subjected to any punishment as deemed fit in the eyes of law.
10. The advance stamp receipt of Govt. subsidy amount is also attached.

Yours faithfully,

Signature of the beneficiary.

Place:

Date:

“Counter signed”

Branch Manager
(Seal of the Bank branch)

Receipt

Received a sum of Rs. _____ (Rs. _____ only) from the Commissioner for Industrial Development and Director of Industries and Commerce, Bangalore towards the payment of “Govt. subsidy” in respect of project for _____ sanctioned for Rs. _____ by _____ bank at _____ branch.

(Revenue stamp)
(Signature of the applicant)

For the use of Bank / Branch

1. In consideration of the project of the above beneficiary our Bank/Branch has sanctioned a loan Rs _____ after proper appraisal of the project at this end. As against a loan of Rs _____ (C.E. Rs _____ W.C. Rs _____) the Bank has released first installment/ full lump sum amount of loan of Rs _____ on _____. The Bank shall arrange to deposit the amount of Govt. Subsidy in Term Deposit in the name of the beneficiary for 3 years from the date of release of first installment of the loan. It is confirmed that no interest will be paid on the amount of TDR by the Bank and no interest will be charged on the corresponding amount of the loan for period of 3 years. The Bank is aware, that if the advance goes “bad” before 3 years, Govt. Subsidy will be adjusted to liquidate loan liability of the beneficiary with interest, Recovery, if any, effected later will be remitted to the Government.
2. Certified that the unit sanctioned by our Bank Branch in favour of Sri/Smt/M/s _____ is a new unit and not an existing unit. The Govt. Subsidy claim is in conformity with the guidelines and instructions issued by the DIC. The project has not been sanctioned for utilization / adjustment partly or wholly, of any debt deemed bad or doubtful of recovery or to adjust/ liquidate any past loan/ advance.
3. Certified copy of the Sanction order of Bank and certified ledger extracts of the borrower’s Term loan A/c is enclosed.

4. Sri/Smt. _____ Son /daughter/wife of _____ has undergone EDP training and a copy of the certificate is enclosed.
5. Certified that the unit sanctioned by our Bank Branch in favour of Sri/Smt/Ms _____ and Govt. Subsidy amount released to the unit will be proportionately recovered and remitted to DIC/KVIB if the unit does not adequately utilize the WC facility as per scheme norms i.e. the average utilization of WC during the first year of operation of the unit should not be less than 75% of the sanctioned limit and the limit should touch atleast one peak level utilization of 100% within 3 years period before the Govt. subsidy amount is adjusted with the loan amount.

Place:

Date:

Enclosures: As above

(Signature)

(Designation of the Bank Official)

(Seal for the Bank)

Signature Code/P.A. No.....

ANNEXURE-5 : FORMAT FOR RELEASE OF SUBSIDY

Format for release of Subsidy by the DIC/KVIB

GOVERNMENT OF KARNATAKA DEPARTMENT OF INDUSTRIES AND COMMERCE

No:



Office of the Joint
Director/District Officer,
District Industries Centre/
Karnataka Khadi and Village
Industries Board _____

Date: _____

To:

The Commissioner ID &
Director Industries and Commerce,
Department of Industries and Commerce,
Khanija Bhavan, Race Course Road,
Bangalore.

Sir,

**Sub: Request for Release of Subsidy under CHIEF MINISTERS
SELF EMPLOYMENT GENERATION SCHEME -reg.**

Ref: CMEGP District Level Committee Meeting held on Dated:

The details of the subsidy sanctioned under Chief Ministers Self
Employment Generation Programme 20 - is as below,

Sl no	Name of the benefi ciary	App.Id	Cate gory	Project cost	Loan Sanc tion	Loan Relea sed	Subsidy sancti oned	DLC date

As per the terms and conditions of the CMEGP scheme, it is certified that the beneficiaries are First Generation Entrepreneurs and have completed EDP training. The documents as per the checklist for sanction of subsidy has been obtained from the beneficiary and the documents are found to be in order. It is certified that the activities are not in the negative list of CMEGP guidelines.

Instructions to financial banks to deposit the released subsidy in TDR in the name of beneficiary in the financing bank branch for a maximum period of three years to the concerned banks has been sent.

Yours faithfully,

Joint Director, DIC/CEO, KVIB

Copy to: The Bank Manager, _____

ANNEXURE-6 :FORMAT FOR SUBSIDY ADJUSTMENT

Format for Subsidy adjustment letter to be issued by the DIC/KVIB

**GOVERNMENT OF KARNATAKA
DEPARTMENT OF INDUSTRIES AND COMMERCE**

No:



Office of the Joint
Director/District Officer,
District Industries Centre/
Karnataka Khadi and Village
Industries Board

Date: _____

To:

The Branch Manager,

Sir,

**Sub: Adjustment of SUBSIDY released under Chief Ministers
Employment Generation Scheme of DIC/KVIB reg- reg.**

**Ref: 1. Your claim No: _____ dated: _____
2. Joint Inspection held on**

This is in continuation to SUBSIDY of CMEGP scheme released pertaining Sri / Smt _____ whose details and details of SUBSIDY released are as given below:

ID no. of the beneficiary									
Name of the Beneficiary									
Address of the beneficiary									
Location of the unit									
Activity									
Category	SC	ST	OBC	Min	PH	Ex-Ser	Women	Gen	
Total project cost	Rs.								
Bank loan	Rs.								
Own contribution	Rs.								
Amount of SUBSIDY	Rs.								
SUBSIDY in words	Rs.								
Cheque No									
Cheque date									
Cheque drawn bank									

During the course of physical verification of the above unit, it is found that the actual bank loan availed by the beneficiary is as under and the unit is found working:

Details	Term loan (Rs.)	Working capital (Rs.)
Bank finance sanctioned		
Bank finance utilized		
SUBSIDY disallowed		

In view of the above DIC/KVIB is pleased to adjust the SUBSIDY of Rs. _____ (Rs. _____ only) as against the release of SUBSIDY of Rs. _____ vide release letter referred above. The said sanctioned amount may be adjusted against the loan of the beneficiary.

An amount of Rs. _____ (Rs. _____ only) being SUBSIDY disallowed may be returned to the undersigned.

Yours faithfully,

Joint Director/DIC,
Authorised signatory of KVIB

Copy to:

1. The Lead Bank Manager, _____
2. The Beneficiary _____ with a request to contact bank and complete the required formalities. Further he / she is requested to furnish monthly progress report on production, sales, employment to the banker from time to time. Further all the records should be kept ready and update to be produced before the DIC at the time of inspection at any point of time.

ANNEXURE-7 : DOCUMENTS TO BE ENCLOSED WITH SUBSIDY CLAIM FORM.

Documents to be enclosed with the Subsidy claim form

1. Subsidy claim form – original
2. Copy of the recommendation letter forwarded by DIC
3. Copy of the loan sanction letter
4. Copy of the loan release letter with ledger extract
5. Copy of the ledger extract of promoter contribution credited to the bank
6. Copy of the ledger SC / ST / OBC / Minority / Physically Handicapped/ Ex-Servicemen certificate
7. Copy of the population certificate (As per Census of 2001)
8. Copy of the project report approved by the Bank
9. Copy of the EDP training certificate from the concerned agency
10. Copy of the license obtained from the local authority
11. Copy of Rent / Lease deed if the building / land is on rent / lease UAM
12. List of machineries purchased by the applicant
13. Copies of the invoices of machineries purchased
14. Copy of the KSPCB license (if applicable)
15. Copy of the educational qualification documents

(Note: All the copies have to be attested by the concerned bank manager forwarding subsidy claim)